Business Worksheet



| Income: | | Cost of Goods Sold: | | | | | | |
|--|----------|------------------------------|-------------------------|----|--------------|--|--|--|
| \$ | | | Beginning Inventory | \$ | | | | |
| \$ | | Plus: | Purchases | \$ | | | | |
| \$ | | Less: | Personal Use Items | \$ | | | | |
| \$ | | Less: | Ending Inventory | 4 | | | | |
| Total Income \$ | | | Cost of Goods Sold | \$ | | | | |
| Expenses: | | | | | | | | |
| Advertising | | Legal & Pr | ofessional | | | | | |
| Bank Charges | | Office Expense | | | | | | |
| Employee Benefits | | Payroll Tax | | | | | | |
| Client Gifts | | Real Estate | e Taxes (Business) | | | | | |
| Computer/Internet | | Rent | | | | | | |
| Continuing Education | | Repairs | | | | | | |
| Custom Hire | | Supplies | | | | | | |
| Dues & Fees | | SUTA | | | | | | |
| FUTA | | Telephone | | | (% Business) | | | |
| Gas, Fuel, Oil | | Travel | | | | | | |
| Insurance | | Meals | | | | | | |
| Insurance (Health) | | Utilities - Electricity(% Bu | | | | | | |
| Interest (Mortgage) | | Vehicle Ex | pense (see back) | | | | | |
| Interest (Other) | | Wages (W | -2) | | | | | |
| Licenses & Permits | | | | | _ | | | |
| | | | | | | | | |
| Business use of the home: | | | | | | | | |
| Total Sq Ft of Home: | | | | | | | | |
| Business Sq Ft of Home: | | | | | | | | |
| Home Mortgage Interest: \$ | | | | | | | | |
| Property taxes: \$ | | | | | | | | |
| Insurance: | \$ | | | | | | | |
| Rent: | \$ | | | | | | | |
| Repairs & Maintenance: \$ | | | | | | | | |
| Utilities (Cable, Gas, Electricity, Water, | ć | | | | | | | |
| Sewer, Garbage) | \$ \$ | | | | | | | |
| Total: | `` | | | | | | | |

Business Worksheet

| | | Asset # (from | Date | Sale | Date | |
|------------------------|-------------------------|---------------|-------------|----------------|-------------|-----------|
| Assets Sold | | depr sched) | Sold | Price | Bought | Cost |
| | | | | | | |
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| | | | | | | |
| Record of Fixed Assets | Purchased This Year | | | | | |
| | | | | | Date/Year | |
| | | | _ | | traded item | Amount |
| Asset Purchased | | Cost | Date Bought | Item traded in | purchased | pd to boo |
| | | | | | | |
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| | | | | | | |
| Odometer Reading of \ | ehicles Used in Busines | S | | Business Miles | 1 | 1 |
| Description of Vobiels | | | | | 1-Jan | 31 Dec |
| Description of Vehicle | | | | Percentage | 1-Jan | 31-Dec |
| 1) | | | | | | |
| 2) | | | | | | |
| 3) | | | | | | |
| | | | | | | |
| Business Vehicle Expen | se | | | | | |
| | Vehicle 1 | BU % | Vehicle 2 | BU % | Vehicle 3 | BU % |
| Interest | | | | | | |
| Insurance | | | | | | |
| License Plates | | | 1 | | | |
| LICENSE FIGUES | | | | | | |

Repairs/Maintenance

Total cost